**Erasmus+ Mobility Agreement**

**Staff Mobility For Training**

Planned period of the physical mobility: **from *……………* to *………………..***

Duration (days) – excluding travel days: ………………….

If applicable, planned period of the virtual component: from *[day/month/year]* to *[day/month/year]*

Main means of transport: Plane ☐; Train ☐; Ship ☐; Carpooling ☐; Car – motorbike ☐

Bus ☐; Bike ☐; Other sustainable transportation ☐

☐ I travel over 50 % of the distance by **sustainable** means of transport (e.g. train, bus, carpooling, bike). Therefore, I need \_\_\_\_\_ travel days. (Up to 6 travel days can be financed in total)

☐ I travel over 50 % of the distance by **non-sustainable** means of transport (e.g. plane, ship, car). Therefore, I need \_\_\_\_\_ travel days. (Up to 2 travel days can be financed in total)

Is the teaching mobility a part of a blended mobility programme? ☐ Yes ☐ No

Place (city) of physical teaching activity: …………………

Starting point of trip: Falun/Borlänge (other city in Sweden or abroad)

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[1]](#endnote-1) |  | Nationality[[2]](#endnote-2) |  |
| Sex [*M/F/Undefined*] |  | Academic year | 20../20.. |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **Dalarna University** | Faculty/Department |  |
| Erasmus code  (if applicable) | **SFALUN01** |
| Address | Dalarna University  S-79188 Falun | Country/ Country code | **SE** |
| Contact person  name and position | Susanne Corrigox  Erasmus Coordinator | Contact person e-mail / phone | [**sco@du.se**](mailto:sco@du.se)  **+4623778153** |

**The Receiving Institution / Enterprise[[3]](#endnote-3)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code  (if applicable) |  | Faculty/Department |  |
| Address |  | Country/ Country code |  |
| Contact person, name and position |  | Contact person e-mail / phone |  |
| Type of enterprise: |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: ………………………………………

|  |
| --- |
| **Overall objectives of the mobility:** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
| **Activities to be carried out (including the virtual component, if applicable):** |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person:  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-2)
3. All refererences to "**enterprise**" are only applicable to mobility for staff between EU Member States and third countries associated to the programme or within Capacity Building projects. [↑](#endnote-ref-3)